

FACULTY AGENDA ITEM 13.20

Date: *August 1, 2013*

Submitted by: *Dr. Randy Pembroke, VPAA, ext. 2546*

SUBJECT: *Change in the Faculty Handbook—Probation and Reinstatement Committee, Change in Chair designation*

Description:

With the efforts to continuously improve and effectively serve, the responsibility of the probation and reinstatement process is now coordinated through the Associate Vice President for Academic Affairs office. Therefore the chair designation needs to be modified in the Faculty Handbook (Section One VII.D.6)

Current Wording:

This committee is charged with the responsibility of reviewing policy and establishing minimum standards of the University regarding undergraduate academic grade requirements and scholastic deficiency. The Committee will act upon individual requests for reinstatement and continued probation. The Committee is composed of one faculty member from each of the divisions of the College, one faculty member each from the Schools of Business, Nursing and Applied Studies, three students selected by the Washburn Student Association, the Registrar (or designee), the Vice President for Academic Affairs (or designee), the Director of Financial Aid (or designee), the Director of Counseling Services, the Assistant Dean of Student Success and Retention, and the Dean of Students. The Dean of Students serves as Chairperson.

Proposed Wording:

This committee is charged with the responsibility of reviewing policy and establishing minimum standards of the University regarding undergraduate academic grade requirements and scholastic deficiency. The Committee will act upon individual requests for reinstatement and continued probation. The Committee is composed of one faculty member from each of the divisions of the College, one faculty member each from the Schools of Business, Nursing and Applied Studies, three students selected by the Washburn Student Association, the Registrar (or designee), the Vice President for Academic Affairs (or designee), the Director of Financial Aid (or designee), the Director of Counseling Services, the Assistant Dean of Student Success and Retention, and the Dean of Students. The **Associate Vice President** serves as Chairperson.

Financial Implications: None

Proposed Effective Date: Fall 2013

Request for Action: *Approval by FAC/FS/ Gen Fac/BOR*

Approved by: *AAC on date*

*FAC on date **9/30/13***

Faculty Senate on date

Attachments Yes No